

# 2014-2015 Ravenswood Elementary Tuition-Based Preschool Program



## **School Info**

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**4332 N. Paulina St. Chicago, IL 60613**

**<http://ravenswoodelementary.org/>**

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Welcome to the Ravenswood School Tuition-Based Preschool program! We're very happy that you chose Ravenswood School for your child's first school experience. Please feel free to let us know any concerns you have about the school, the program, or your child. We hope you'll see yourselves as part of the Ravenswood community and participate in the many ways available for parents and families.

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## ATTENDANCE

School starts this year on September 2<sup>nd</sup>, 2014. You may drop off your child between **8:00-8:45 am** and pick him or her up between **1:45-6:00 pm**. Please do not be late for drop-off or pick-up. If you arrive after **8:45 am**, your child misses an important part of the day, and you disrupt the class. If you will be late, past **8:45**, it is very important that you call the classroom in advance. **The pre-k doors will be closed at this time, and you will need to accompany your child to the main office to get a late note before entering the classroom.** This is the Ravenswood Tardy policy, and pre-k will also follow it.

There is no provision for being late at the end of the day. Late fees are assessed by the minute and must be paid to the teacher on the spot. The CPS TBPK Handbook states that *if an emergency should arise and you cannot pick up your child on time, please contact the classroom immediately. It is your responsibility to notify one of the people from your TBPK Release Form to pick up your child. If your child is picked up after 6pm a \$15 late pick-up fee will be assessed for the first 10 minutes, and \$1 per minute thereafter. More importantly your child may feel insecure if experience anxiety is s/he is not picked up on time like the other child in the classroom.*

Please understand that transitions can be difficult for the pre-k child. If you need to pull your child from the program early or bring them late due to a medical/ other appointment, please make sure to communicate with the classroom staff about this and understand that once your child has been released from the program, their day with the TBPK has ended. Students may not return to school on that day once they are released and signed out. **Additionally, if a student is arriving late s/he must be to school no later than 11:15am.** When arriving late please enter through the school's main entrance on Paulina and go to the office to receive a late slip. Attendance is important, but we understand that when children get sick it is better for them to stay home and get well. If your child will not be at school or will need to leave early, please call us in our classrooms before 9:00. **You do not need to call the school office for preschool.** You will need to bring in a written note if your child is late, absent, or leaving early due to illness.

## BIRTHDAYS

In our constant effort to provide a healthy program, we are asking for **NO TREATS** for birthdays this year. Instead, we are asking that each family help his/her child create a birthday timeline chronicling each year since your child was born. This special timeline will be used in a classroom birthday celebration, and then will be posted on our classroom timeline on the walls of the classroom. **The paper used to create the timeline will be given to you by your classroom teacher at the beginning of your child's birthday month.** Teachers will have a model of this timeline, and if you have any questions about this, please don't hesitate to ask. If you would like to use your child's timeline from last year you can add an additional picture and bring that to school for the birthday celebration.

## BOOKS

### School and Classroom Library

There is a Ravenswood Parent Library opposite the office on the first floor with books for both children and adults. Beginning in October, our TBPK lending libraries will also open. Your child may choose a book/activity bag to take home and put in their mailbox or cubby. Your child may check out one book/activity bag at a time. These books will be labeled with our room numbers; they will have a library

card holder, as well as an activity card that corresponds with that book/bag. Please return the book/ bag as soon as you are done with it so your child can take out another one. If you lose a book/ activity bag, you may choose to replace it or bring in another book for the library.

### **Scholastic Books**

Each month we'll be sending home the Scholastic Book catalog for each classroom. These are mostly inexpensive paperback books, some for as little as a dollar that you can order and have delivered to the classroom. Scholastic donates books to our classroom as well, so the more books you buy for your child, the more books we can add to our classroom library. The TBPk program will use the on-line ordering function to make it easy to order from home (look for more details about this in the near future).

### **BREAKFAST, LUNCH, SNACKS, & COOKING PROJECTS**

Ravenswood School is a part of the Universal Breakfast Program. Your child will have the opportunity to have cold breakfast in the classroom daily. You may send a cold lunch to school for your child or purchase a hot lunch on a weekly/ daily basis. Your classroom teacher will be sending out more information regarding to lunch as soon as it becomes available to us regarding lunch and milk prices for the year. You can access the CPS breakfast and lunch menu online at:  
[http://www.cps.edu/About\\_CPS/Departments/Pages/MealMenu.aspx](http://www.cps.edu/About_CPS/Departments/Pages/MealMenu.aspx)

**We encourage children to eat at least one bite of everything served at lunch (for both home and school lunches).** Children at this age often eat very little and, unless your pediatrician advises otherwise, that's okay. We do ask that they eat some lunch before any dessert is offered. Some children overeat for a variety of reasons. We also discourage this. Some parents have asked us not to give their child "seconds." Please let us know any concerns you have about your child's eating habits. **This year we are trying to cut down on our waste and be more environmentally friendly. Instead of using disposable trays every day we ask that families provide a plastic plate and appropriate utensils as a part of their child's daily lunch.** We also provide a small after-nap snack and a weekly cooking project.

To accommodate families who prefer their child not to have a school snack, we encourage you to send a snack from home. **This snack needs to be labeled and separated from your child's lunch.** The snack can be placed in the snack basket located on the lunch cart.

We have children in both classes that have severe allergies to nuts. Therefore **we enforce a no nut policy**. We understand this may force some families to rethink their meal plans but we must consider the physical safety of the class. We appreciate your omitting all nut products from your child's lunch and snack sent to school. Allergies aside, if you have specific diet restrictions for your child, please list them in the parent questionnaire. Please keep in mind that items that you list **may still** be used in cooking projects.

### **CLOTHING**

Please send an extra set of clothing (season appropriate) with your child on the first day to keep in his/her cubby. Your child will need: shirt, pants or shorts, underwear and socks. You may also send a pair of slippers or extra shoes to wear in school, especially in winter months when s/he is wearing boots to school. We have Ziploc bags you can store them in. Please put your child's name on his/her clothing tags and socks using permanent marker. We will check occasionally to make sure your child's clothes

bag is complete. It is very uncomfortable for children to have bathroom accidents (almost everyone has at least one during the year), but it is really uncomfortable to them if they have to wear dry clothes that are not their own.

Please send your child to school in play clothes. We do lots of activities where we get dirty, and if they are worried about soiling a new dress or new pair of Sunday shoes, they won't enjoy it. We do have the children wear smocks for paint and water activities, and we are very careful with non-washable paints (occasional projects). But we also encourage children to play in the sand table, play with goop (soap-based but very messy) and play dough, cook, mix things, dig in the dirt, look for bugs in the woodchips, etc. Also, be sure to send your child in running shoes on gym days. Your teacher will inform you of gym days during the first week of school.

In winter months, dress your child in layers because it often gets hot in the classrooms. We also go outside to play in the winter. As it gets colder, everyday, your child will need: SNOW PANTS, BOOTS, EXTRA SOCKS, a HAT, and WARM MITTENS or GLOVES. Learning about and experimenting with snow is an important part of our curriculum, so if there's snow on the ground, assume we'll go out in it unless the temperature is below 20 degrees. If your child has a health problem that is aggravated by being outside in cooler weather, such as asthma, please let us know.

## **DAILY COMMUNICATION**

Daily communication is as important as parent/teacher conferences. Unfortunately, the teacher's work hours are from 8:45-3:45, so she might miss you at drop-off or pick-up. If you have something to discuss, please call her in the classroom or email her. All communication should be directed to Ms. Zurawic who will respond in a timely manner as appropriate.

**Although the team communicates on a regular basis, at times messages do not get passed on. Please do not assume important information will get passed to the teacher or to the afternoon staff. There will be spot in the sign in area for leaving messages.**

Check your parent file under the sign-in table daily because that is where we'll send home important and useful information. Also please regularly clean out your child's mailbox in the classroom. We use e-mail as an efficient and quick way of communicating with you. If your e-mail address changes, please let us know. If you don't have email or don't check it regularly, also let us know. We'll print out communications and leave them in your mailbox.

Parenting can be very stressful. We are here to help. The Parent Stress Hot Line is available 24 hours a day. If you need their support, call 312-427-6644. The staff at Ravenswood is obliged by law to report any indications of abuse or negligence to children. However, we also have access to resources that can help.

## **DROP-OFF and PICK-UP**

Please use the South-facing door of the building for both drop-off and pick-up. The doors are always locked, and so please use this door for security reasons. Remember to sign in at the sign-in table both when your child arrives and leaves the classroom. All visitors and classroom volunteers are to enter through the main door on Paulina St. and should check in with Security.

Please help your child wash his/her hands as soon as you enter the school. We work hard to stop the spread of illness in the classroom, and hand-washing is an important part of our ceaseless battle against the spread of germs.

**If someone other than you or the regular pickup person is going to pick up your child, you must let us know in advance, preferably in writing in the message spot by the sign area.** Anyone besides a parent who is picking up a child must be listed on the Release Form – this includes siblings. In cases where we don't know the pickup person, we will ask to see ID.

Separating from parents in the morning and separating from school and friends in the afternoon tend to create trouble spots in pre-k. Please know that the pre-k staff will be working with the children to develop handy phrases and behaviors to practice these transitions, and they are here to support you. It is often helpful for you to develop a fun, consistent routine with your child as to what you'll do everyday at drop-off so s/he knows what to predict.

The TBPK policy in the afternoon for pick-up is that when a parent comes to pick up his/her child, "It is time to go-ohhhhhhh!" This rule also applies when you are picking up your child from the playground/outside. There will always be another day/ time to work on whatever project the child is involved in. Know that sometimes this afternoon transition can be harder for your child and the team, so please help the afternoon staff by not allowing your child, "just five more minutes." The more consistent the adults are in this situation the easier it is for all children.

## **FIELD TRIPS**

We will attend field trips throughout the year, both near (walking trips) and far (bus trips). We will be looking for parent or family members, who are older than 18, to chaperone trips with us, so look for more information in the monthly newsletters about chaperone opportunities. As a chaperone, **you will be responsible for leading a small group of children (1-3)** including your own child throughout the trip. Teachers will also have specific tasks that the children will be doing on the trip, and the **chaperones will help facilitate this.** As a chaperone, your primary duty is to be with your pre-k small group, so we ask **that no siblings attend these events.** We would like to give all volunteers the opportunity to chaperone. We have limited spots for chaperones therefore once you have already chaperoned please contact your classroom teacher for further volunteer opportunities with the classroom.

## **FIRST DAY OF SCHOOL**

Please plan on staying for a short time to help your child make the adjustment to a new school year. If your child is having a hard time separating from you, we will work with you to find the best way for your child. This might mean you needing to stay in the classroom for a little while, or possibly leaving swiftly. Please know that our staff is highly trained in helping children through this sometimes difficult transition, and they will be able to assist you. Feel free to call us during the day to see how your child is doing. Sometimes it helps a sad child to dictate an email to you. The message may sound sad to you so please know that they generally feel a lot better after we hit the "Send" button.

## **HOMEWORK**

We do not give "homework" in preschool. We do ask you to **READ TO YOUR CHILD EVERY DAY!** This is the most important contribution you can make to help your child learn to read and succeed

in school. You can take books home from our classroom lending library, get books from the public library (as soon as your child can write his or her name, they can get their own library card!), buy books from our Scholastic Book program, or other bookstores. We do not recommend “commercial” books, such as Disney or other books that are written to promote toys, TV shows or movies. We are happy to recommend appropriate books and authors for your child if needed.

We also encourage you to “do math” with your child. Together, you might count the steps going to your apartment, the number of trees in front of your home, ask your child to put 4 oranges in the bag at the grocery store, help set the table for dinner, make pancakes, pay for a toy at the store. The more math you do with your child in every day life and fun, the deeper their math sense will be in later years.

Periodically we will be sending home projects for you to do with your child at home. Hopefully, these will be meaningful and fun. If you have any questions about them, please let us know.

Whether it is reading, math, science or social studies, whether preschool or high school, **YOU ARE YOUR CHILD’S FIRST AND MOST IMPORTANT TEACHERS!!**

## **LINENS**

Parents are responsible for washing your child’s cot sheets. We’ll send home your child’s sheet with him/her every Friday. The sheets will be placed in your child’s cubby with his/her naptime things on Friday for you to pick up. We ask that you wash the sheet and return it with your child when they return to school on Monday. You can put the sheets in the dryer. Sometimes blankets have to go home. Cotton blankets may be dried but acrylic blankets should be hung to dry.

If your child does not bring a sheet/ pillow back to school on Monday, we will send home a sheet reminder to help you remember to send it the next day. We do not have any extra sheets, so s/he will have to rest without one in the meantime.

## **MEDICAL, DENTAL, and VISION FORMS**

Pre-K children must have a physical, dental and vision exam before starting school and be caught up on all vaccinations. The school nurse will be checking each child’s medical record to make sure they have all their shots and have been screened for TB and lead. Doctors must write down the numeric results of the lead screening, not just check that your child has been screened. Please make sure your pediatrician uses the official CPS medical form. They are available in our classroom, in the office, and most doctors’ offices have them.

Please keep your original medical form and give us a copy. We can make copies in the classroom, if you do not have access to a copier.

If your child has had a physical exam within the last 12 months, you can ask your doctor’s nurse to fill out the form and use that. After the 12 month period, however, your child will need a new exam.

## **NAPS**

Naptime is a part of our daily schedule, as this rest time is crucial for your child's developing brain and body. Most children sleep for 1-2 hours. Some don't sleep at all. We try to accommodate each child's sleep needs as much as we can. Even non-nappers need downtime, however, so they lie quietly on their cots for the duration of naptime. During this time, we play soft music, rub backs of children who want it, and keep the room quiet and dark. Children are encouraged to take books and stuffed animals from our classroom library to keep with them during this time. We have cots, sheets, and blankets for the children. If your child has a favorite pillow or blanket, feel free to keep it at school. If your child has a stuffed animal they like to sleep with, that's fine too. Please limit naptime stuffed animals to 1-2 from home.

This naptime policy was initially created based on research and practical recommendations about preschoolers' need for sleep, especially within a full-day program, coming from such groups and individuals as The American Academy of Pediatrics and esteemed early childhood educators, including Polly Greenberg and Karen Stephens, among others.

The American Academy of Pediatrics recommends that three-, four-, and five-year-olds need 10 to 12 hours of sleep, and how that sleeping time is dispersed depends on the child. Some children will get this full amount at home; whereas others do not and need a nap. There are many reasons for children to not get this required 10-12 hours of sleep per night, and so a daily offering of nap can supplement this. Sleep plays a critical role in supporting children's brain organization, repair, and function. We know that stepping a child's body in sleep, allows it to grow and heal, and it strengthens the immune system. Studies are showing that children of this age group who nap have longer attention spans and are less irritable than those who are not napping/ resting during the day. Adequate sleep also gives preschoolers greater stamina for school and home life, giving children more ability to control their frustration and work through social-emotional problems.

Within a full-day model for pre-k, many of our children are up very early in the morning and by the afternoon are quite tired and in need of nap/ quiet time. On any given day, some students will be sleeping while others are independently playing on their cots. One cannot predict which children will sleep on any given day of the week because this need is different for each child.

Because some children get their full amount of sleep at home, our pre-k staff offers quiet activities during this time for those children who are awake because much research is showing that all children at this age level can and do benefit from maintaining "quiet time," even when they no longer sleep in the afternoons. Children need time to re-group. An important skill learned in preschool is the ability to self-regulate and self-control, and children work on both of these skills when they independently engage with materials during this time. A visitor to the classrooms during this time will hear so much reflection and processing for those children who are independently playing on their cots. During this recommended quiet time, children process those things that they have experienced throughout the day through song, self-talk, finger plays, and silly rhymes. Without a quiet time, preschool children do not have the time to process and re-group, nor to allow their bodies to decompress and relax in order to allow brain growth and restoration to take place.

## **PARENT ORGANIZATIONS**

We encourage you to get involved in any or all of the Ravenswood parent organizations. All organizations are vital to Ravenswood and our preschool program.

**Bilingual Advisory Committee (BAC)** is a crucial component of our school mission and an active part of the Ravenswood community. The BAC is a group of parents who have children enrolled in the English Language Learners program at Ravenswood School.

**Friends of Ravenswood School (FORS)** is a non-profit organization formed by parents and community members to support Ravenswood School.

**Local School Council (LSC)** is responsible for hiring the principal, overseeing the school budget, and making local policy decisions. Members are elected in the spring to serve for two years. All parents are welcome to attend LSC meetings, including most committee meetings. Meetings are held monthly and will be announced.

## **PARENT-TEACHER CONFERENCES**

Parent-teacher conferences are held twice a year on November 12<sup>th</sup> and April 16<sup>th</sup>. If you have concerns between conferences, please feel free to schedule a special conference.

Preschool developmental reports are distributed twice a year in February and June.

## **PRESCHOOL CURRICULUM**

Our preschool program is play-based. This means that we understand children learn best through play, or, as some people put it, “play is a child’s work.” Children learn and practice play skills in all areas of the classroom. Embedded in our classroom routines, toys, games, and activities is a wealth of learning opportunities helping children build foundations in literacy, math, science, social studies, music, and art. Of equal importance, children start to develop their social and emotional skills so that when they begin kindergarten, they have the self-confidence and ability to learn and work with others.

Our play curriculum happens both inside and outside. We use the school playground for our regular outside playtime, as well as the blacktop located on the south side of the building. There are several gardens on the Ravenswood School property in which we dig, plant, and watch growth throughout the year. We go for walks around the school and the neighborhood to learn about the community around us. We also take the children on field trips around Chicago to museums, musical and theatrical events, and other major attractions.

We use several specific curriculums that target literacy, math, and social-emotional development.

**Literacy:** We use a Balanced Literacy framework for teaching language and literacy. The specific curriculum that we use is **Blueprint for Literacy**, which is based on National Reading Panel and Early Reading First recommendations, and is designed to meet state and national standards for reading, writing, and oral language development. Literacy instruction includes read-alouds, individual reading time, daily journaling, shared writing experiences, and more. We also use **Handwriting Without Tears**, which is an approach to early writing instruction that uses songs, games, and hands-on experiences to give preschoolers exposure to reading and writing.

<http://www.hwtears.com/hwt>

<http://www.cliontheweb.org/content/blueprint-early-literacy>

**Math:** Our math curriculum is **Everyday Mathematics for Pre-K**, which is a research-based curriculum developed by the University of Chicago School Mathematics Project. It is a sequential math curriculum, which means instruction is sequenced so that it builds upon and extends the students' knowledge and skills of the previous year. Math instruction includes whole group and small group read-alouds, math games, songs, fingerplays, and math talk woven through all subject areas.

<http://everydaymath.uchicago.edu/>

**Social-Emotional:** Our social-emotional curriculum is based on **Positive Discipline**, which is a philosophy of human development based on the theories of social support and mutual respect by Alfred Adler and Rudolf Dreikurs. Using this philosophy, our program focuses on helping children develop skills of self-regulation, positive relationships, and problem-solving through class meetings and classroom problem-solving.

<http://www.positivediscipline.com/>

**Project Approach:** **The Project Approach** is the approach that encompasses all of the learning in our program. Based on the children's interests, the teaching team devises learning opportunities to support and challenge students' current knowledge base. These projects are student-driven and teacher-supported. Some past projects in our classrooms have included "The Grocery Store Project," "The Flower Shop Project," and "The Toilet Project" to just name a few!

<http://www.projectapproach.org/>

## **SOCIAL-EMOTIONAL DEVELOPMENT**

All children present "behavioral issues" in the eyes of the adult world because they are learning how to interact with others, and this is a long-term and complicated process. A very large part of our job as preschool teachers is to help children learn strategies for impulse control and developing good social relations. We will share with you your child's successes and their challenges at school so that we can work together to help them.

Children at this age often act out their emotional stresses in ways that might seem inappropriate to adults. It is important that if there is a particular stress in your family, such as an illness or death of a favorite pet or family member, parent separation, moving to a new home, or the birth of a new baby, that you let us know as soon as possible. In this way we can help your child find positive ways to cope with the stress.

We need to keep our classroom safe for all children. If your child has problems with hitting, biting, or hurting children in other ways, we will contact you so we can work together to help them replace these behaviors with more constructive strategies for problem-solving.

## **SUPPLIES**

Please refer to the classroom supply list, posted on the Ravenswood School's website for your classroom's needs. We will also have a wish list through each classroom's website. We appreciate any and all donations!

## TOILETING

Children entering CPS need to be completely potty-trained before starting school. Pull-ups are not permitted, even during naptime. We take potty-training very seriously in the TBPK program, both in supporting families at home, as well as making it a priority in the classrooms, especially at the beginning of the year. We take regular bathroom breaks with the kids for the first month of school, and then regularly scheduled whole-group bathroom breaks for the remainder of the year, and always take a group bathroom break immediately before nap. The kids can then take individual trips to our classroom bathrooms during and right after nap if they need to.

Of course, sometimes the kids have accidents during nap or during the day. We treat these as normal and okay. If the wetting becomes a pattern, then we, as the adults in the room, change what we are doing to support that child in becoming fully-potty-trained at school. This might mean inviting that child to take additional bathroom breaks with a teacher during the day, especially if we see accidents centered on a certain time of the day, or waking a child in the middle of nap, to give him/her another bathroom break.

Although toileting is on the minds of all of the adults, both parents and teachers, it is our goal to make this developmental milestone as calm and seamless for the children and families. We encourage families to continue training before and during the school year. Have your child use the bathroom both right before taking a nap/ sleeping at night and immediately after and really celebrate those successes when s/he makes it through dry. Plastic mattress covers can be a lifesaver when s/he doesn't make it through dry. Although we would never want to make a child feel badly for having an accident, we do feel it's important to have him/her assist in the clean-up, whether that means taking off wet clothes independently or pushing the basket of dirty sheets to the washer. It's important for the children to feel a part of the whole process. In our room, the children change themselves after accidents with teacher support and guidance, and then clean themselves with wipes. Teachers are responsible for cleaning up the floor, chair, cot, etc. During the clean-up, it's important to talk about what the child will do next time—whether that be making sure to go before nap or really listening to their body during playtime. Please know that we are here to support you as best we can.

## TOYS FROM HOME

In general, we do not allow toys from home in the classroom. Some children need to bring a stuffed animal from home to help at naptime, and that's fine. **We ask that the toys are small, limited to 1-2 small stuffed animals or dolls and do not contain many little pieces.** We ask that you choose your child's items wisely and they do not enter the room in the morning. We will help the children keep these stuffed animals in their cubbies until naptime. Keep in mind we also have a collection of stuffed animals that the children can use at nap.

Other toys are strongly discouraged. Please note that if your child brings a toy from home into the classroom "community", it becomes a "community" toy to be shared by all. Children can become very distressed if their toys get misplaced or broken.

Please do not allow your child to bring any toy guns or other violent toys to school under any circumstances. This is a school-wide rule at Ravenswood and is strictly enforced.

### **TUITION & SMART TUITION**

The company that CPS has hired to manage the TBPK tuition is Smart Tuition. Our contact people for any questions or concerns about tuition include Teresa Bermudez, the Ravenswood clerk, and Sherri Clark, the CPS liaison with Smart Tuition.

<b>Teresa Bermudez</b>	<b>773-534-5525</b>	<a href="mailto:tbermudez@cps.edu">tbermudez@cps.edu</a>
<b>Sherri Clark</b>	<b>773-553-2724</b>	<a href="mailto:smclark1@cps.edu">smclark1@cps.edu</a>

### **VOLUNTEERS**

We know it might be hard for you to spend time in the classroom, but we want to let you know that you are always welcome. Here are some ways you can volunteer with us: TBPK classroom volunteer, Ravenswood classroom volunteer, chaperoning on class trips, fulfilling donations from the classroom wish list, helping with projects, and helping with major school events. Please know that we do not begin our classroom volunteer program until January, so that the children have the opportunity to become confident and comfortable in the classrooms independently.

You may have a special talent or project that would be great to share with the children, like singing, storytelling, etc. In previous years, one parent in Room 007 helped the class bake bread for a project, and a parent from Room 008 helped construct shelves with the children for the classroom. Think about what you like to do or what access you have to things that might be helpful or interesting to the children, and we'll see how we can fit it in.

For the safety of the children, we ask all adults who may be in contact with the children to present a **“Freedom from Tuberculosis” form**, signed by your doctor. Also, we ask that you fill out a consent form for a background check. These do not have to be done every year your child is in school. Once you have had a background check, you are free to volunteer at any time in Chicago Public Schools.

### **WEBSITE**

Each classroom will have their own password-protected website that will be updated regularly. This website will include important classroom dates, events, volunteer opportunities and much more. It is expected that you will check the class website regularly. To learn more about what is happening in your child's classroom each teacher will post monthly website updates and photos. Additionally, in an effort to be environmentally friendly, the classroom teachers are planning to post the monthly newsletters online only instead of printing out hard copies for everyone. If you wish to receive a hard copy of the newsletters please inform your classroom teacher. Your classroom teacher will be emailing you information regarding how to access to the website.

### **2014-2015 CALENDAR**

Please see below. Please note that there will be other days throughout the year that the rest of the school will be closed, but TBPK will remain **OPEN**. On these days, the teachers from both rooms will attend professional development meetings, and there will be highly-qualified substitute teachers in our classrooms. The classroom assistants will remain at school on these days to support the substitute teacher.

### **TBPK 2013-2014 CALENDAR**

Tuesday, September 2<sup>nd</sup>, 2014 – First Day of School

Monday, October 13, 2014 – No School (Columbus Day)

Monday, November 11, 2014 – No School (Veterans Day)

Thursday, November 27 – Friday, November 28, 2014 – No School (Thanksgiving Holiday)

Monday, December 22, 2014 – Friday, January 2, 2015 – No School (Winter Break)

Monday, January 19, 2015 – No School (M.L. King's Birthday)

Monday, February 16, 2015 – No School (President's Day)

Monday, April 3 – Friday, April 10, 2015 – No School (Spring Break)

Monday, May 25, 2015 – No School (Memorial Day)

Friday, June 12, 2015 – Last Day of School